



## DRAYAGE HANDLING FORM

Drayage is the charge for the labor required to receive, store, and deliver freight to your booth or exhibit location and remove, store, and return empty containers. These charges are as follows: \$32.00 per CWT (100lbs) with a 100 lbs. minimum.

DCC requires prepayment of all drayage charges. Please submit the credit card authorization form included in the exhibitor packet. **Collect shipments will be refused.**

We will receive, store, and deliver freight to each booth or exhibit location during event set up and, remove, store and return empty containers post event. (All shipments may arrive up to 3 business days prior to exhibitor move in day). Late shipments may be subject to 25% additional handling charge.

The charge for these services will be based on the inbound weight per shipment. (CWT = 100lbs)

\$32.00 per CWT (100lbs) with a 100lbs minimum

Under 100lbs are received with no drayage charge.

Example: 4 boxes weighing 60lbs each and 1 pallet weighing 150lbs

Total Weight = 390lbs

$32.00 \times 390/100 = 32.00 \times 3.9 = \$124.80$

When move-in or move-out times are schedule during overtime hours, due to circumstances beyond the control of DCC, an additional 25% of the total will be applied. 25% in or 25% out, or a total of 50% overtime charges will be applied. (Business Hours: Monday through Friday before 8:00am and after 4:00pm. Additional hours may be provided depending on exhibitor move-in or move-out days and times.)

DCC will not be responsible for damage to uncrated and packages that are not shrink wrapped nor will we be responsible for concealed damage to material.

Your Company Name: \_\_\_\_\_

Onsite Contact Name: \_\_\_\_\_

Onsite Contact Number: \_\_\_\_\_

Event Name & Date: \_\_\_\_\_

Your Booth Number: \_\_\_\_\_

Number of Packages: \_\_\_\_\_ Estimated Weight: \_\_\_\_\_

Shipping Company: \_\_\_\_\_

I hereby understand and agree to all drayage handling rules and regulations set forth by the Durham Convention Center.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date